



केन्द्रीय विद्यालय संगठन / KENDRIYA VIDYALAYA SANGATHAN

(Min. of HRD, Deptt. of Education, Govt. of India)

18-संस्थागत क्षेत्र / 18-Institutional Area

शहीद जीत सिंह मार्ग / Shaheed Jeet Singh Marg

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F.11029/16/2014-KVS/Acad/Student safety/AEO(P)/660-664 Date: 19/12/2014

Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

Sub: Advisory note on Safety and Security in the school premises

Madam/Sir,

It is imperative that the safety and security of the students should be the prime concern of schools. The following immediate measures are required to be taken up by all the Kendriya Vidyalayas in order to further beef up the existing security mechanism in the schools:

1. CCTV must be installed at all vantage points especially at the entry gate, boundary wall, isolated areas and corridors.
2. All the Vidyalayas must ensure that there should be only a single entry/exit point at all times or at least during the entry and exit of the children.
3. The main gate should remain locked and entry for parents/visitors should be permitted only through the small door during the school hours. Entry of visitors may also be restricted and parents and other visitors may be allowed only after verifying their photo identity cards viz., Voter ID, Aadhar Card, Pan Card, ID issued by a Govt. Office.
4. Vidyalayas must also ensure that no unknown person(s) loiter in and around the school premises. Movement of persons found frequently around the school premises also needs monitoring.
5. Vehicles of outsiders must not be permitted in the school premises.
6. It may be ensured that no vendors or hawkers are permitted in the vicinity of the school.

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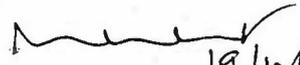
7. Principal of the school should issue photo identity cards to school canteen personnel and other service providers as a measure of caution to ensure that only authorized people are allowed in the school premises.
8. The students may be counseled not to accept anything from strangers and keep away from them.
9. Principal/Vice Principal/HM must take rounds in the school premises regularly and the security of the school has to be periodically reviewed.
10. Principals should approach the local police and seek surveillance arrangement from them. They may also be requested to create awareness among the students by organizing mock drills.

Apart from the above immediate measures, the following steps also need to be initiated by all the schools:

1. All Schools must ensure that the school boundary wall is raised high, wherever required, with barbed wire fencing.
2. Security services must be employed from organisation of good repute which employs professionals.

The above instructions may be conveyed to all the Vidyalayas for immediate and strict compliance. An action taken report in respect of all the Kendriya Vidyalayas of the region should reach the undersigned by 12th January 2015.

Yours faithfully

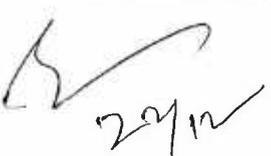

19/12/14
(Dr. Shachi Kant)

Joint Commissioner (Trg.)

Copy to:-

1. PS to Commissioner, KVS (HQ), New Delhi. *PBM 22/12/14*
2. PS to Addl. Commissioner (Admn./Acad.), KVS (HQ), New Delhi.
3. Director, All ZIETs.
4. Guard file.


22/12


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